

Request for Proposal
Interactive Board Equipment
#52102

West University Charter High School
11602 N. 15th Street
Tampa, FL 33612

OVERVIEW

West University Charter High School is currently accepting bids for interactive whiteboards for 7 classrooms.

PURPOSE AND DESCRIPTION

Purpose

The purpose of this Request for Proposal (RFP) is to solicit bids from various organizations, conduct a fair and extensive evaluation based on criteria listed here, and select the candidate who best represents the needs of West University Charter High School.

Description

To acquire interactive whiteboard equipment for 7 classrooms:

- INTERACTIVE WHITEBOARD, 77" (i.e., SMART BOARD - SMASB680)
- SPEAKERS, USB AUDIO (i.e., SMASBA SMART BOARD 600 SERIES)
- PROJECTOR, XGA 3000 LUMEN LCD 11.5 LB 3000:1 CONTRAST 7 (i.e., EPS480)
 - *TO BE WALL MOUNTED ABOVE THE interactive BD
- 25 FT HD15 PLUG TO PLUG WITH AUDIO CABLE (i.e., COMHD15PP25STA HD15P-P-25ST/A)
- REPLACEMENT REMOTE CONTROL for projector

SCOPE

The scope of this project needs to include installation of the interactive board, speakers, and projector (to be mounted above the interactive white board), and other project management work (programming, testing, training, etc....). Must include all materials for installation (i.e., anchors, connectors, cable support, and hardware).

Include at least 90-minute training for the interactive board's functions and other aspects.

Please include non-equipment cost (travel expenses, per diem, etc...)

Please include technical support (customer care) for at least 3 yrs. that will cover the equipment and technical support/repair.

The selected bidder will be responsible for committing to timeframes and schedules based on deadlines that will be established.

Contract terms and conditions will be negotiated upon selection of the winning bid.

TIMELINE

Bids will be accepted until 5PM, July 24, 2013.

Evaluations of the bids will be conducted thereafter and if any information or discussions is needed, the bidders will be notified.

The project's timeline will be discussed in more detailed with the bid winner.

*Times and dates are subject to change

BUDGET

All proposals must include proposed costs to complete the tasks described in the project scope. All costs must be itemized to include an explanation of all fees and costs.

*Project can be cancelled if funding is not approved.

EVALUATION CRITERIA

ALS will evaluate each bid based on the following criteria. All criteria will be weighted upon a scale of 1 – 10. Final decision will be determined by the highest weighted average and the Board's approval.

- **Price**
- **Product Design**
- **Quality of Product**
- **Performance**
- **Proven Experience**
- **Project Management Expertise**

- **Single Source Solution Provider**
- **Trouble Ticket Resolution**
- **Local Representation / Availability**

**Please submit your bid(s) to the below address and/or email
(Sheila.huff@communityeducation.com) by the date(s) stated above:**

**Attn: Sheila Huff
Accelerated Learning Solutions
2636 Elm Hill Pike, Ste. 500
Nashville, TN 37214**

For additional questions, please contact Sheila Huff at 615-850-3656.